

London Borough of Harrow

KEY DECISION SCHEDULE (SEPTEMBER 2015 - NOVEMBER 2015)

MONTH: September

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
SEPTEMBER 2015						
Gayton Road Development Proposals	To delegate authority to agree such terms and enter into any agreements and contracts for the redevelopment of Gayton Road surface level car park and the site of the ex Gayton Road Library to include a number of units for private rent and the potential acquisition of social affordable residential units within the proposed development, subject to Council approval of the funding for the social affordable	Cabinet	17 September 2015	Councillors Keith Ferry, Glen Hearnden & Sachin Shah Caroline Bruce, Corporate Director of Environment and Enterprise philip.loveland-cooper@harrow.gov.uk Tel: 020 8424 1877	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices: Cabinet Report 17 October 2013; Cabinet Report 8 November 2007 Consultation: Greenhill Ward Councillors

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	element and planning approval.					
Authority to procure Concessionary Transport Assessment Contractor	To authorise the procurement process so officers can appoint an external contractor and continue to provide mobility assessments for concessionary travel	Cabinet	17 September 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: None
Revenue and Capital Monitoring for Quarter 1 as at 30 June 2015	To note the revenue and capital forecast position as at Quarter 1 To approve virements To approve increases in the capital programme	Cabinet	17 September 2015	Councillor Sachin Shah Dawn Calvert, Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Part exempt Information relating to the financial or business affairs of any particular person (including the	Agenda Report and any related appendices Consultation: None

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	delegated to Cabinet				authority holding that information)	
West London Economic Prosperity Board	To agree to Harrow Council joining the West London Economic Prosperity Board	Cabinet	17 September 2015	Councillor David Perry Alex Dewsnap, Divisional Director, Strategic Commissioning alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	Open	Agenda Report and any related appendices Consultation: Internal officer(s)
Regeneration Programme Delivery	Approve in-principle the relocation of the Civic Centre; recommend to Council to approve 2015/16 capital spend for site assembly; delegate authority to the Chief Executive to enter into land	Cabinet	17 September 2015	Councillors David Perry, Keith Ferry, Sachin Shah and Glen Hearnden Paul Nichols, Divisional Director, Regeneration and Planning tobias.goevert@harrow.gov.uk Tel: 020 8420 9690	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: Appropriate officers and Members

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	<p>assembly agreements for the proposed Civic Centre; recommend to Council to bring forward and re-allocate existing capital funding into 2015/16; agree to commence procurements over £500,000 for consultants or contractors to develop both the existing and proposed Civic Centre sites; agree that the decision to award a contract is delegated by Cabinet to the Chief Executive; give in-principle agreement to the Overarching Borough</p>					

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	<p>Agreement with the GLA for the Housing Zone and delegate finalisation of the agreement to the Chief Executive; delegate to the Chief Executive to enter into an Intervention agreement/s with the GLA for the Council owned sites within the Housing Zone; other delegations to the Chief Executive to give effect to the regeneration programme</p>					
<p>Harrow Youth Offending Partnership Youth Justice Plan 2015-18</p>	<p>To recommend to Council the Harrow Youth Offending Partnership Youth Justice</p>	<p>Cabinet</p>	<p>17 September 2015</p>	<p>Councillor Simon Brown Chris Spencer, Interim Corporate Director of</p>	<p>Open</p>	<p>Agenda Report and any related appendices: Harrow Youth Offending Partnership,</p>

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	Plan 2015-18			Children & Families ann.garrat@harrow.gov.uk Tel: 0206 736 6976		Youth Justice Plan 2015-18 Consultation: Harrow Youth Offending Partnership, Safer Harrow Local Safeguarding, Children's Board and Youth Justice Board
Public Health - Transfer of Public Health Commissioning Responsibilities for 0-5 year old (Healthy Child Programme delivered by the Health Visiting service)	For approval of extending the Health Visiting contract for a further two years subject to central government funding with an option to extend for a further year to ensure stability of the service and allow time to assess the service and	Cabinet	17 September 2015	Councillor Varsha Parmar Andrew Howe, Director of Public Health robert.maragh@harrow.gov.uk Tel: 020 8420 9501	Open	Agenda Report and any related appendices Consultation: Between November 2013 – April 2015, the following stakeholders have been consulted: Children and

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	delegate authority for this arrangement.					Young People; Parents and Carers; Health Visitors and School Nurses; Harrow Early Years Services and allied professionals; Harrow Children and Young People's Executive; Commissioning Board; Harrow Health and Wellbeing Board; Elected Members; Key Council managers and Directors
OCTOBER 2015						
Procurement of Sexual Health Services for	To seek approval to procure sexual health services	Cabinet	15 October 2015	Councillors Varsah Parmar and Sachin Shah	Open	Agenda Report and any related appendices

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Barnet and Harrow	for Barnet and Harrow in collaboration with other London Boroughs. To seek delegated authority for the Director of Public Health to award contract to the successful bidder, in consultation with relevant Portfolio Holders and Senior Officers			Andrew Howe, Director of Public Health audrey.salmon@harrow.gov.uk Tel: 020 8416 8629		Consultation: Internal Officer and Portfolio Holder(s)
Universal Credit Delivery Partnership Agreement	Decision to enter/not to enter into a Delivery Partnership Agreement with DWP for Universal Credit support	Cabinet	15 October 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices: The Delivery Partnership Agreement (DPA) Consultation: N/A

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Events In Harrow Policy	To approve the events in Harrow policy for adoption	Cabinet	15 October 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise hanif.islam@ harrow.gov.uk Tel: 020 8424 1548	Open	Agenda Report and any related appendices: Events in Harrow Policy Consultation: The scale, content and impact of each event will be evaluated through the application process and a decision taken at that time on who needs to be consulted. Consultation will take place with residents with properties immediately abutting the park/open space, ward councillors, local community groups/Interested Parties,

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						<p>responsible authorities (through the Safety Advisory Group), Portfolio Holder and Director or nominated deputy, as appropriate.</p> <p>Consultation has taken place with key service managers to ensure that the policy aligns with service areas</p>
Advertising Board Policy	To approve the advertising board policy for adoption	Cabinet	15 October 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise hanif.islam@harrow.gov.uk Tel: 020 8424 1548	Open	<p>Agenda Report and any related appendices: Advertising Board Policy</p> <p>Consultation: Consultation has taken place with key service</p>

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						managers to ensure that the policy aligns with service areas. As part of the application process, a notice will be displayed on the premises (visible to the public) for a period of 28 days. This is because the legislation requires that the public receives prior notification and that, if they have reason, they can raise objections to the Council.
NOVEMBER 2015						
Housing Needs' Strategies and Policies	To approve the: Temporary Accommodation	Cabinet	19 November 2015	Councillor Glen Hearnden	Open	Agenda Report and any related appendices:

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	Allocation Scheme Accommodation Procurement Strategy Amendments to 2013 Allocations & Lettings Policy			Lynne Pennington, Divisional Director of Housing jon.dalton@harrow.gov.uk Tel: 020 8416 8647		Allocations & Lettings Policy approved April 2013; Nzolameso v Westminster CC Supreme Court Judgement Consultation: Various Officers, HFTRA & Local Third Sector and other stakeholders with an interest in Housing & Homelessness

HARROW COUNCIL CABINET 2015/16

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk